

**SERVICE LEVEL AGREEMENT**  
**Harrow Council, XXXXX Sports Club**  
**August 2018**

**OBJECTIVES**

This Service Level Agreement aims to outline the terms community promotion activity to enable clubhouse leasing at less than best consideration on the provision of social value benefits.

**THE SERVICE**

The service agreed by all parties, carried out by XXXX and reviewed by Harrow Council is highlighted as follows:

The table below will be amended and adapted to reflect the activity being undertaken by individual clubs.

<b>General</b>	<b>Frequency</b>
<ul style="list-style-type: none"> <li>To be a not-for-profit sports club</li> </ul>	
<ul style="list-style-type: none"> <li>Maintain minimum membership level</li> </ul>	XX Members
<ul style="list-style-type: none"> <li>Maintain active participation in the sports league</li> </ul>	League membership
<b>Community Initiative</b>	<b>Frequency</b>
<ul style="list-style-type: none"> <li>To allow the (Social Prescribing scheme) or nominated equivalent scheme to access the Club to allow members to participate in exercise referral programme.</li> </ul>	2 X / Week
<ul style="list-style-type: none"> <li>To promote and deliver a monthly 'your sport 101' programme for casual users. The club to retain income generated.</li> </ul>	Monthly during playing season
<ul style="list-style-type: none"> <li>To devise (in agreement with the Sports Development Officer, or equivalent) a non-member offer for casual players from the community</li> </ul>	
<ul style="list-style-type: none"> <li>Maintain gender ratio of</li> </ul>	TBA depending on sport

<ul style="list-style-type: none"> <li>To promote and deliver an annual learn to play XXXXXXXXXX sport 3 week course for inactive under 25 year olds</li> </ul>	Annually
<ul style="list-style-type: none"> <li>To promote and deliver sessions for 50+.</li> </ul>	10X / year
<ul style="list-style-type: none"> <li>To promote and deliver sessions for colts / juniors.</li> </ul>	Programme detail
<ul style="list-style-type: none"> <li>To promote and deliver sessions for women.</li> </ul>	Programme detail
<ul style="list-style-type: none"> <li>Work with schools in the locality to offer sport taster sessions.</li> </ul>	3 X / pa
<ul style="list-style-type: none"> <li>Maintain gender ratio of</li> </ul>	TBA sport related
<ul style="list-style-type: none"> <li>To attend 2x community outreach events per annum to promote the club and its community offer</li> </ul>	2X / Year
<ul style="list-style-type: none"> <li>The club to hold open days / family fun days where members of the public can come and have taster sessions.</li> </ul>	At least 2X / year
<ul style="list-style-type: none"> <li>Promote and run regular free coaching sessions.</li> </ul>	1 day / week
<ul style="list-style-type: none"> <li>Host social events throughout the year at times to achieve attendance by maximum members</li> </ul>	2X / year
<ul style="list-style-type: none"> <li>Maintain the clubhouse, surrounding environs and vegetation</li> </ul>	Keep building in good repair and grounds in good heart
<ul style="list-style-type: none"> <li>Be prepared to challenge bad behaviour and report these to the police or Council.</li> </ul>	
<ul style="list-style-type: none"> <li>Promote and encourage older club members 60+</li> <li>Or younger members &lt;18</li> </ul>	% TBA sport related

Failure to achieve the agreed community initiatives will result in a financial penalty to the club where Harrow Council will convert leasing charges to standard charging.

## REVIEW

The Club is required to submit monitoring reports on a six monthly basis to show performance against the targets set out above. Where performance is not at the targeted level the Club will set out its rectification plan, for agreement by the Authority. Where required a formal review meeting will be conducted by the Authority as part of its monitoring arrangements. The formal review will take place March each year.